



Community Ventures Feedback Form

Community Ventures (Middlesbrough) Ltd (CVL), value your opinion. Please tell us any compliments, comments, or complaints/concerns you have.

In the first case, CVL hope your concern can be settled by talking with your usual CVL point of contact. In most cases, a response can be given immediately.

Once you have completed this form, please hand it to us directly, or drop it into our comments box (located at the centre in reception), or send us an email to hello@communityventuresteesvalley.org or post to Community Ventures.

Community Ventures

101 The Greenway

Thorntree

Middlesbrough

TS3 9PA

If you need support when filling this form out, please ask a member of staff/volunteer to help. Alternatively, you can ask someone outside of CVL to help you.

About you

Your name:

Your address, including postcode:

Your telephone number or email address, including the best time to contact you:

SUPPORTING AND EMPOWERING LOCAL PEOPLE TO ADD REAL AND LASTING VALUE TO THEIR COMMUNITY

Registered charity number: 702916

101 The Greenway, Thorntree, Middlesbrough, TS3 9PA

Your feedback

Please circle which feedback you are making:

Compliment Comment Complaint

Please tell us a little more about your feedback. Is your feedback about a session or a member of staff or volunteer, or both?

Name of the session?

Name of the staff member?

Name of the volunteer?

SUPPORTING AND EMPOWERING LOCAL PEOPLE TO ADD REAL AND LASTING VALUE TO THEIR COMMUNITY

Registered charity number: 702916

101 The Greenway, Thorntree, Middlesbrough, TS3 9PA

Feedback continued

Please tell us the details of your feedback. (Please use a separate piece of paper if you cannot tell us everything in the space provided)

What would you hope the outcome was? (Please use a separate piece of paper if you cannot tell us everything in the space provided)

What will happen now?

Community Ventures will try to deal with your compliment, comment, or concern straight away. However, if this is not possible we will send an acknowledgement within 3 working days from receiving your feedback to let you know:

- Who will be dealing with your feedback
- Let you know how long we will take to get back to you

Signed (to be signed by the person making the compliment, comment, complaint)

.....

Date